EDUCATION, HEALTH & CARE (EHC) ASSESSMENTS

STAGE 3: the draft plan

If we agree that the child / young person does require more support than is normally available through SEN Support, your Casework Officer will write a Draft EHC Plan. This plan is based on the information and advice received throughout the EHC Assessment. We will send you the Draft EHC Plan as soon as possible. We will also send a copy to the other people who contributed to the assessment.

An EHC Plan contains lots of information about the child / young person's needs, and the support they require. You should read through and check you are in agreement with the contents.

We will give you at least 15 days to read through the EHC Plan and provide any feedback. You can also request a meeting with your Casework Officer to discuss the EHC Plan.

You can also tell us which school (or other educational setting) you would like to be named in the EHC Plan. We will discuss your request with the relevant schools and see whether they can offer a placement for the child / young person.

STAGE 4: the final plan

Once we have received your feedback, or if no feedback is given, we will turn the Draft EHC Plan into a Final EHC Plan. This will be issued no later than 20 weeks from the date of the initial request for EHC Assessment. In the Final EHC Plan we will name the school or other educational setting that the child / young person is going to attend. From this point, the EHC Plan is a legal document and the school or educational setting named in the EHC Plan will begin to implement the provision.

The EHC Plan will be reviewed at least once per year.